

ATLANTIC PROVINCES ASSOCIATION FOR BEHAVIOUR ANALYSIS (APABA)  
A CHAPTER OF THE ASSOCIATION FOR BEHAVIOUR ANALYSIS INTERNATIONAL (ABAI)  
ANNUAL GENERAL MEETING (AGM)

**Minutes**

Saturday, October 5, 2019  
12:30 PM Atlantic Time

**Chair:** Isabelle Cowan (For Kimberly Maich)

**Note Taker:** Laura Walsh Martino (For Melissa MacDonald)

**In Attendance:** Isabelle Cowan, Laura Walsh Martino, Amanda Sauliner, Julianna McClean, Monica Peters, APABA members

Regrets: Kimberly Maich, Melissa MacDonald

**I. Call to Order – 12:35pm**

**II. Review and approval of minutes of 2018 AGM** (Motioned to accept – Samantha Herberman, Seconded – Tracy Miller, all in favour)

**III. Review and approval of agenda from 2018 AGM** (Motioned to accept – Michael Palmer, Seconded – Angela Regan, all in favour)

**IV. Welcome and Introductions**

**V. Chapter Activity and Updates**

Isabelle – Updated Presentation of Strategic Plan for 2018-2020 as prepared by Kimberley (see attached slides)

**VI. Reports**

- Officers
  - i. Secretary's report (Melissa via Isabelle)
    - Review of yearly membership summary
    - Total Members 2019 = 68
    - See attached report to summarize Secretary's report from November 1<sup>st</sup>, 2018- October 4<sup>th</sup>, 2019
    - Motion to approve Secretary Report – Bridget, Seconded – Zorca, All in favour
  - ii. Treasurer's report (Juliana) – See attached report to summarize November 1<sup>st</sup>, 2018- October 4<sup>th</sup>, 2019
    - Reported at last AGM, closing balance of \$6,528.91, Actual closing balance \$6,675.93
    - Comparative Income Analysis from 2016- 2019 (at reporting time).

- Review of 2018-2019 Summary stating opening and closing balance

Motion to approve – Julianna, Seconded – Amanda Saulnier, All in Favour

- Committees
  - i. Elections (Isabelle)
    - New elects for President-Elect, Secretary & Treasurer
    - Members installed by acclamation
    - Motion to approve- Wendy, Seconded- Samantha, All in favour
  - ii. Communications (Monica)
    - Added CEU section to store
    - Working to remedy issues with payment on website
    - Motion to approve Bridget, Seconded-Julianna, All in favor
  - iii. Awards (Rachel)
    - The committee has grown to six members
    - Overview of Awards
    - Re-Establishing an Active Committee
    - Kerrie Cochrane awarded Verna O'Coin Memorial Award
    - Seth Richardson awarded W.L Heward Award
    - Motion to approve- Michael, Seconded- Erika, All in Favour
  - iv. Education - (Samantha)
    - Review timelines of study group and AGM planning
    - Recap of last study group and overview of new study group
    - Motion to accept- Georgia, Seconded- Wendy, All in favour
  - v. Member Recruitment and Engagement (Amanda)
    - Continue to monitor facebook account
    - Planning social events
    - Contribution to APAC Conference
    - Looking to collaborate further with other committees
    - Distribution of survey for member engagement and recruitment

Motion to accept Committee Reports – Motion to accept: Angela, Seconded by Tracy, All in favour

## **VII. Business items**

- Sorcha Parker – Shared challenges in school district in Nova Scotias. Requested that APABA take on a stronger advocacy role and that this be reflected in the next strategic plan. There is a need for the public to better understand what behaviour analysis is, address the misconceptions, the creation of positions within government. Ideas: partnership with university or community colleges in promotion of ABA, write letters to government, and position papers.
- Michael Palmer-Echoed the above comments from Sorcha also an issue in New Brunswick.
- Amanda Saulnier: Brainstorming around survey questions for membership
  1. Access to Education/CEU opportunity
  2. Advocacy

- Amy Wood- Important for APABA to lobby to have BCBA's covered under insurance.
- Isabelle Cowan - Recommendation that if Advocacy becomes part of the strategic plan, that a subcommittee be struck. It is more work than what can be accomplished at the Executive meetings, and it will require support from membership.
- Jonathan: Recommended that membership recruitment/engagement and education component also consider RBTs.

### **Installation of Executive 2019-2020**

#### **VIII. Adjournment – 2:16pm**

- Motion Isabelle, Monica seconded

DRAFT