

ATLANTIC PROVINCES ASSOCIATION FOR BEHAVIOUR ANALYSIS (APABA)
A CHAPTER OF THE ASSOCIATION FOR BEHAVIOUR ANALYSIS INTERNATIONAL (ABAI)
ANNUAL GENERAL MEETING (AGM)

Minutes

Saturday, September 12, 2020
11:45 PM Atlantic Time

Chair: Monica Peters

Note Taker: Melissa MacDonald

In Attendance: Laura Walsh Martino, Amanda Saulnier, Ariane Choquette, Monica Peters, Kimberly Maich, APABA members (22 online participants in total)

Note: Quorum = 1/8 of full membership which equals 11 members, quorum reached with members present

Regrets:

1. 8:30-9:00 **Registration & Log into Zoom**
2. 9:00-11:00 **CEU/Professional Learning Presentation**
Dr. Greg Hanley - *"Practical Functional Assessment and Skill-Based Treatment of Severe Problem Behavior: A Brief Process Update and Q&A Session"*

Annual General Meeting Minutes

- I. **Call to Order – 11:56pm**
- II. **Welcome and Introductions** (Monica Peters)
 - Members introduced their name and place of work
- III. **Review and approval of agenda of 2019 AGM** (Motion to accept – Janice Mullin, Seconded – Michael Palmer, all in favour)
- IV. **Review and approval of minutes from 2019 AGM** (Motion to accept – Michael Palmer, Seconded – Rachel Platt, all in favour)
- V. **Approval of Updated Bylaws:**
 - 1) Honourary Member: Discussion – add that frequency and duration of award will be specified and voted on by executive on a case-by-case basis.

Motion to accept: Rachel Hefling Seconded: Janice Mullin, all in favour

ACTION: Upload By-laws to APABA Website – Janice Mullin

- 2) Team Descriptions: Updated to reflect new teams (Research & Advocacy, Engagement, Education, Acknowledgement)

Motion to Accept: Rachel Platt Seconded: Michael Palmer, all in favour

- 3) Incorporation: APABA is now incorporated. Update by-laws to reflect this change.

Motion to accept: Janice Mullin Seconded: Monica Peters, all in favour

VI. Chapter Activities and Updates (Monica Peters)

- Updates provided by members to celebrate news in ABA in the Atlantic provinces

Reports: Secretary's Report (Melissa), Treasurer's Report (Ariane)

Team Reports: Elections (Kimberly), Research & Advocacy (Michael), Engagement (Amanda), Education (Rachel Platt), Acknowledgement (Rachel Hefling)

See AGM PowerPoint 2020 posted on APABA Website

DISCUSSION:

Question to Treasurer: Are Square fees similar to the fees we paid for PayPal?

Answer: Ariane believes they are comparable and Square is much more user friendly. She will double-check on this.

Elections: Also have two openings for Members at Large to nominate next year.

Question to Engagement Committee: Are their plans to share resources with those who do not use social media?

Answer: Goal to share more on website but it is not always accessed regularly by members other than to register for events.

Acknowledgment: Request for Maritime Care Packages to be renamed Atlantic Care Packages.

Motion to accept reports: Kimberly Maich Seconded: Monica Peters, all in favour

VII. New business: Membership vote: President position, Updating the presidential terms section of the by-laws

Discussion: By-laws are unclear on how to respond to a resignation. Monica and Kimberly are willing to remain in their positions for an additional year to fill Sam's resignation. Not clear if nomination needs to be sent to membership or not. Group decided to vote as part of the AGM and update the membership. See results of vote below:

Motion: Motion to extend the term of current President and current Past President for one year.

Motion to accept: Amanda Saulnier, Seconded: Rachel Platt, 1 abstention (Melissa MacDonald), all others in favour

ACTION: Email membership to clarify in the by-laws what to do about resignations in the future.

VIII. Installation of newly elected executive:

- President-Elect: Michael Palmer

IX. Meeting Adjournment – 1:35pm

DRAFT