

Fourth Annual General Membership Meeting Summary

October 28th, 2017 - Dieppe, NB

1. Welcome and Introductions
 - a. 2 members joined via Zoom from Newfoundland

2. Approval of agenda
Moved by Tracy Miller, seconded by Marlene Breitenbach (Passed unopposed)

3. Approval of 2016 AGM Minutes
Moved by Emily Forestell and seconded by Isabelle Cowan (Passed unopposed)

4. Chapter Activities and Updates
 - a. Reivew of Objectives 2016-2017
 - i. Maintaining and increasing membership
 - ii. Hosting professional development and networking opportunities
 - iii. Building and refining communication with members and the public and partner organizations
 - iv. Increasing public engagement
 - v. Strategic planning moving forward
- ONTABA open to sharing experience and resources
 - b. Activities since November 2016
 - i. 7 meetings of APABA Executive
 - ii. Conducted elections online
 - iii. Submitted a summary report to ABAI for publication in their newsletter
 - iv. Presented poster at ABAI Annual Conference & represented APABA at Chapter Leadership training
 - v. Invited to participate in interview process for UNB faculty candidates
 - vi. Renewed BACB CEU Provider status
 - vii. Online Study Groups
 - viii. Finalized and circulated information regarding Heward Award and Verna O'Coin Memorial Bursary
 - ix. Displayed poster and information at APSEA Symposium in Halifax
 - x. Planned AGM Meeting and Webinar with Dr. Robyn Catagnus and Elizabeth Fong
 - xi. Circulated 2 membership newsletters

xii. Continued to focus on online presence

5. Secretary's Report – Membership Summary

a. Current membership = 80

Total new = 21

Member Attrition 2016-2017 = 9

Members represent NB, NL, NS, PE, QC, BC, GA

72 full members, 6 student, 2 affiliate

6. Treasurer's Report (report attached)

Based on fiscal year (Nov 1, 2016-Oct 31, 2017)

Funds in account \$4, 124.86

Total income \$5, 683.24 (2015 year End + 2016-17 income)

Total expenses \$1,558.38 (2016-17 expenses)

7. By-Law Revision

a. Honourary Membership: Add Honourary Membership to Class 3

-Apply only to a member identified by consensus vote of board based on recognition of long standing contribution to ABA in Atlantic Provinces (Marlene Breitenbach Award criteria)

Discussion: Add maximum of one honourary member per year

Moved by Isabelle Cowan, seconded by Wendy Fuller (passed unopposed)

b. Honourary Membership Fees: Motion to waive membership fees for lifetime for Honourary Member

No discussion

Moved by Isabelle Cowan, seconded by Kimberly Maich (Passed unopposed)

8. Committee Reports

a. Elections (Marlene)

- Isabelle and Marlene collaborated for new elections
- Online election
- Developed a one page summary of election process and added to G drive

b. Communications (Janice)

- Added an Ask the Supervisor page = BCBA, BCaBA, or RBT related questions to a supervisor
- Added Awards to website to apply to online or to make a donation
- Membership registration forms can be submitted online

- “Store” portal to pay for memberships, CEUs, make donations
- FAQ section added
- Goal to translate to French (looking for volunteers)

c. Awards

- Members needed to Chair and volunteers to join (primarily to help disseminate information about awards)
- Kimberly Maich will be awarded Verna O’Coin Bursary – presenting in Paris with graduate student from Brock about Stay, Play, & Talk peer-mediated intervention

d. Education

- Online study groups with CEUs – 2 in 2017 (Recommended Practices for Supervision of Aspiring Behaviour Analysts, Blurred Lines – Social Media)
- 2 Upcoming Study Groups
- AGM – scheduled presenters on Cultural Awareness

e. Public Engagement

- Behaviour Bits – looking for contributing authors, 5 articles posted in 2017
- No longer focusing on Twitter account
- Goals: 1) Produce and disseminate first YouTube video about Misconceptions of positive Reinforcement
- 2) Six posts to Behaviour Bits
- 3) Add Admins to Facebook page to increase relevant posts

9. Discussion regarding resources in French

- a. Ran out of time to discuss – recommend creating a small working group to review resources and translation possibilities

10. Announcements of Awards (Marlene Breitenbach)

Marlene Breitenbach Award – outstanding contributions to ABA – awarded to Paul M McDonnell

11. Installation of Newly Elected Executive

- a. Past- President: Shelley McLean
- b. President: Isabelle Cowan
- c. President Elect: Kimberly Maich
- d. Treasurer: Juliana McLean
- e. Secretary: Melissa MacDonald

f. Member-at-Large: Tracy Miller & Emily Forestell

12. Strategic Directions and Actions – Not covered due to time constraints

13. Satellite CEU/Professional Learning Presentation by Robyn Catagnus, Ed.D., BCBA-D, LBS & Elizabeth Hughes Fong, MA, BCBA, LBS *“Developing the Cultural Awareness Skills of Behaviour Analysts”*

14. Follow up Discussion and Q&A with the Multicultural Association of the Greater Moncton Area (MAGMA) with Justin Ryan