This Privacy Policy governs the manner in which Atlantic Provinces Association for Behaviour Analysis collects, uses, maintains and discloses information collected from users of the [http://www.atlanticprovincesaba.com](http://www.atlanticprovincesaba.com/) website ("site"). Users may visit our site anonymously. We will collect personal identification information from Users only if they voluntarily submit such information to us. Users may be asked for, as appropriate, name, email address, mailing address, phone number. Users can always refuse to supply personal information, except that it may prevent them from engaging in certain site related activities.

**Personal identification information**

We may request and collect personal identification information from users in a variety of ways including when users visit or register our site, place an order, fill out a membership or registration form, and/or in connection with other activities, services, features or resources we make available on our site.

**Non-personal identification information**

We may collect non-personal information about Users when they interact with our Site. Non-personal information may be used to gather statistical information related to the site (e.g., number of user visits to the site or pages within the site).

**Web browser cookies**

Our Site may use "cookies" to enhance User experience. User's web browser places cookies on their hard drive for record-keeping purposes and sometimes to track information about them. The User may choose to set their web browser to refuse cookies, or to alert them when cookies are being sent. If they do so, note that some parts of the Site may not function properly.

**How we use collected information**

Atlantic Provinces Association for Behaviour Analysis may collect and use personal information provided by Users information only for the following purposes:

* *To offer member services* (e.g., membership applications and renewal, processing payments, enrolling in Chapter events or registering for Continuing Education credits)
* *To improve our Site* (e.g., requesting member feedback to improve the website functioning and content)
* *To send periodic emails* (e.g., use the email address to send information and updates pertaining to membership renewal, APABA continuing education opportunities, and upcoming APABA events)

**How we protect your information**

We adopt appropriate data collection, storage and processing practices and security measures to protect against unauthorized access, alteration, disclosure or destruction of your personal information, username, password, transaction information and data stored on our Site.

**Sharing your personal information**

We do not sell, trade, or rent User personal identification information to others. We may share generic aggregated demographic information not linked to any personal identification information regarding visitors and users with our members or national chapter for the purposes outlined above.

**Changes to this privacy policy**

*Atlantic Provinces Association for Behaviour Analysis* may at times update this privacy policy. When this occurs, a notification will be posted on the main page of our Site. We encourage Users to frequently check this page to stay informed about how we are helping to protect the personal information we collect. You acknowledge and agree that it is your responsibility to review this privacy policy periodically and become aware of modifications.

**Your acceptance of these terms**

By using this Site, you signify your acceptance of this policy and as any changes made over time. This policy was created and adapted from [http://www.Privacy Policies.com](http://privacypolicies.com/" \t "_blank).

**Contacting us**

If you have any questions about this Privacy Policy, the practices of this site, or your interaction with this site, please contact us at <atlanticprovincesaba@gmail.com>

This document was last updated on September 29th, 2016