

ATLANTIC PROVINCES ASSOCIATION FOR BEHAVIOUR ANALYSIS (APABA)
A CHAPTER OF THE ASSOCIATION FOR BEHAVIOUR ANALYSIS INTERNATIONAL (ABAI)

Minutes

Wednesday, September 8, 2021
7:00 PM Atlantic Daylight Time (ADT)

Chair: Monica Peters

Note Taker: Melissa MacDonald

In Attendance*: Monica Peters (President), Michael Palmer (President-Elect, Research & Advocacy Team Chair), Ariane Choquette (Treasurer), Amanda Saulnier (Member at Large), Rachel Hefling (Acknowledgement Team Chair), Nicole Turnbull (Engagement Team Chair), Melissa MacDonald (Secretary)

*5 out of 7 Executive members for voting

Regrets: Kimberly Maich (Past President), Laura Walsh-Martino (Member at Large), Rachel Platt (Education Team Chair)

- I. **Call to Order** – Monica Peters (7:02 pm)
- II. **Review and approval of agenda** (Moved by Amanda, Seconded – Ariane, all in favour)
- III. **Review and approval of minutes from last meeting: July 12, 2021** – (Moved by Nicole, Seconded – Monica, all in favour)
- IV. **Highlights**
 1. 3 new BCBA's in NS!
 2. 1 new BCBA in NB
- V. **Reports**
 1. Officers

i. Treasurer's report (Ariane)

Account Activity –July 12th,2021 to September 6th, 2021

Transaction Type	PayPal	CIBC	Total
Expenses	\$ 0	\$ 0	\$ 0
Profits	\$ 0	\$ 219.88	\$ 219.88
Accounts balance	\$ 500	\$ 7997.28 • Includes \$904.24 for BIPOC scholarship	\$ 8497.28 • Includes \$904.24 for BIPOC scholarship

Square fees: \$5.60

BIPOC scholarship: \$904.24

- ii. Secretary's report (Melissa)
 - Current members in good standing: 120 (up 2 since July meeting)
 - New members since July 12, 2021: 1
 - Renewals: 1
 - Members who did not renew: 5
 - Of note: 30 members set to expire Sept 2021

Motion to accept Committee Reports: Moved by Michael, Seconded: Nicole, all in favour

2. Committees/Teams

- i. Elections (Monica/Kimberly/Laura)
 - New executive! Had a solid roster of candidates!
 - Michael and Monica preparing Orientation package for new Executive
- ii. Education (Rachel P)
 - Waiting to hear back from Ellie Kazemi's November supervision credit event
 - Will be sending a preference assessment to members during AGM

iii. Member Recruitment & Engagement (Nicole/Amanda)

- Include update in Newsletter about reminder to renew - Melissa to send summary to Nicole)
- ABAC – Monica to email Adrienne to discuss if APABA will continue this CE option for members
- Developing new monthly themes to post and engage members:

Month	Theme
September	Exam Prep/Study Month
October	Article highlights/fave article: one person reads an article or other resources and shares with some comments
November	Podcast Month: share posts exploring different ABA podcasts or episodes
December	JABA through the years
January	Resource Sharing
February	ABA in the Wild: Examples of ABA found in the media (tv, news, moves, etc.)
March	Book club/read along
April	ABA Speciality Month: OBM, animal behaviorism, etc.
May	Get to know you: Probing

	questions/polls about areas of practice, location, population, speciality
--	---

iv. Research & Advocacy Team (Michael)

- Team met July 28
- More members interested in joining
- Focus on two streams – Professional Practice and Dissemination
- Upcoming:
 - a. Sending Statement on Professional Practice to other professions for feedback about whether we captured their profession correctly in the statement
 - b. Statement on Use of Aversive Techniques
 - c. Letter templates to send to MLA's in each province to encourage recognition/regulation of BCBA's
 - d. Infographic about careers in ABA in Atlantic provinces
 - e. Showcase of members on Crowdcast
 - f. Infographic summary of Statement of Professional Practice
- Request received to translate Statement of Professional Practice
 - a. Michael to get a quote on translation services
 - i. Recommended that translation is reviewed by someone with a clinical background
 - b. Ariane volunteered for short documents

v. Acknowledgement Team (Rachel H)

- Once a month shout-out
- Application received for BIPOC scholarship
 - a. Recommend \$350 award
Monica moves to award \$350 to first applicant for BIPOC scholarship, seconded Ariane, motion passed (4/5, 1 abstention)
 - i. Rachel H to connect with successful applicant (to verify name, connect her to Ariane to receive funds, and ask permission to share award announcement at AGM)
 - ii. Ariane to send funds to successful applicant
 - iii. Rachel H to send Team Meeting minutes to Monica to add to Google drive
- Rachel H finishing as Chair of Acknowledgement Team in October (Thank you Rachel!)

VI. Action Items from previous meetings

- A. Michael to send invite for Open Communication between Team Chairs meeting – Not reviewed

VII. Business Items

A. AGM Prep

- a. Update PPT template from last year – Each Executive member and Team Chair to send to Monica your section only by September 26
- b. Monica to email new Executive to attend AGM and update about Orientation package

- c. Melissa to send by-law changes to Executive and prepare to send to members prior to AGM
- d. AGM timing – 8:00-9:45 (prior to Bailey’s presentation) via Zoom

- B. Executive Orientation Package – table to next meeting
- C. Directors & Officers Insurance – table to next meeting
- D. Teams – Is it working? – table to next meeting

VI. **Adjournment – 8:10pm**

Draft